



POLICY DOCUMENT

Title:	Health and Safety Policy		
Date:	August 2010	Review Date:	August 2011
Scope:	All Employees		
Statement:	It is the policy of IOMA clothing to ensure, so far as is reasonably practicable, the health, safety and welfare of its employees and the health and safety of other persons who may be affected by its activities. The Company will take steps to ensure that its statutory duties are met at all times. All employees will be made aware of this Policy during their Induction Training.		
Responsibilities of the Company:	<p>The Company will ensure that:</p> <ul style="list-style-type: none"> • All processes and systems of work are designed to take account of health and safety and are properly supervised at all times. • A member of senior management maintains specific responsibility for health and safety. • Competent people are appointed to assist us in meeting our statutory duties including, where appropriate, specialists from outside of the Company. • All employees are consulted on matters relating to health, safety and welfare. • Adequate facilities and arrangements will be maintained to enable employees to raise issues of health and safety. • Each employee will be given such information, instruction and training as is necessary to enable the safe performance of work activities. • All arrangements are brought to employees' attention and are monitored and reviewed to ensure that they are effective. 		
Employee Responsibilities:	<p>Employees must ensure that they:</p> <ul style="list-style-type: none"> • Co-operate with management to enable all statutory duties to be complied with. • Take reasonable care of their own health and safety and the health and safety of others who may be affected by their acts or omissions. • Familiarise themselves with the health and safety arrangements which apply to them and their work functions. 		
Status of Policy:	The Company reserves the right to depart from this policy where circumstances demand it and to review and vary this policy from time to time.		
Signed:	Paul Levinson  Director	Dated:	August 2010